

HAROLD ROGERS, KENTUCKY, CHAIRMAN
 C. W. BILL YOUNG, FLORIDA
 JERRY LEWIS, CALIFORNIA
 FRANK R. WOLF, VIRGINIA
 JACK KINGSTON, GEORGIA
 RODNEY P. FRELINGHUYSEN, NEW JERSEY
 TOM LATHAM, IOWA
 ROBERT B. ADERHOLT, ALABAMA
 JO ANN EMERSON, MISSOURI
 KAY GRANGER, TEXAS
 MICHAEL K. SIMPSON, IDAHO
 JOHN ABNEY CULBERSON, TEXAS
 ANDER CRENSHAW, FLORIDA
 DENNY REHBERG, MONTANA
 JOHN R. CARTER, TEXAS
 RODNEY ALEXANDER, LOUISIANA
 KEN CALVERT, CALIFORNIA
 JO BONNER, ALABAMA
 STEVEN C. LATOURETTE, OHIO
 TOM COLE, OKLAHOMA
 JEFF FLAKE, ARIZONA
 MARIO DIAZ-BALART, FLORIDA
 CHARLES W. DENT, PENNSYLVANIA
 STEVE AUSTRIA, OHIO
 CYNTHIA M. LUMMIS, WYOMING
 TOM GRAVES, GEORGIA
 KEVIN YODER, KANSAS
 STEVE WOMACK, ARKANSAS
 ALAN NUNNELEE, MISSISSIPPI

Congress of the United States
 House of Representatives
 Committee on Appropriations
 Washington, DC 20515-6015

May 2, 2011

NORMAN D. DICKS, WASHINGTON
 MARCY KAPTUR, OHIO
 PETER J. VISCOLOSKY, INDIANA
 NITA M. LOWEY, NEW YORK
 JOSÉ E. SERRANO, NEW YORK
 ROSA L. DELAURO, CONNECTICUT
 JAMES P. MORAN, VIRGINIA
 JOHN W. OLVER, MASSACHUSETTS
 ED PASTOR, ARIZONA
 DAVID E. PRICE, NORTH CAROLINA
 MAURICE D. HINCHEY, NEW YORK
 LUCILLE ROYBAL-ALLARD, CALIFORNIA
 SAM FARR, CALIFORNIA
 JESSE L. JACKSON, JR., ILLINOIS
 CHAKA FATTAH, PENNSYLVANIA
 STEVEN R. ROTHMAN, NEW JERSEY
 SANFORD D. BISHOP, JR., GEORGIA
 BARBARA LEE, CALIFORNIA
 ADAM B. SCHIFF, CALIFORNIA
 MICHAEL M. HONDA, CALIFORNIA
 BETTY MCCOLLUM, MINNESOTA

CLERK AND STAFF DIRECTOR
 WILLIAM B. INGLEE

TELEPHONE:
 (202) 225-2771

FY 2012 Submission of Programmatic Requests

**Subcommittee on Transportation, Housing and
 Urban Development, and Related Agencies**

Dear Colleague,

As the Chairman of the *Subcommittee on Transportation, Housing and Urban Development, and Related Agencies (THUD)*, I wish to inform you of the appropriate procedures for Members of Congress to submit requests for consideration in the fiscal year 2012 Appropriations bill. Members must submit their programmatic and language suggestions via electronic form, and in addition must upload a single letter to the appropriations database confirming those entries.

Earmarks, as defined by clause 9(e) of Rule XXI of the Rules of the House, will not be considered.

- Please consult the earmark disclosure statements included in prior appropriations Acts to assist in making a determination. If the activity was previously listed as a Congressional earmark, the Committee will continue to treat it as such. In addition, corrections to past earmarks will also be considered earmarks.
- Please also be aware that any request for earmarks also invokes the Code of Official Conduct. Clause 17 of the Code prohibits Members from requesting a congressional earmark without disclosing certain information to the Chair of the Committee of jurisdiction. Members are advised to carefully consider their submissions to the Committee in light of this.

The Subcommittee will not be accepting hard-copy paper requests. All submissions must be made electronically at the <https://AppropriationsSubmissions.house.gov> website. The submission must include an uploaded letter signed by the Member supporting the submission. Please be sure to list your program and language entries separately in the uploaded letter – you will upload the same letter for all submissions. The letter that is uploaded should list only the program and language requests that fall under THUD Subcommittee jurisdiction, and include only the following:

- **Programmatic Requests:** Priority, Agency Name/Account, Program Title, and the amount you support (as a difference) of the President's Budget Request.
- **Language Requests:** Priority, Agency Name/Account, Program Title, and a brief notation explaining the purpose of your language request.

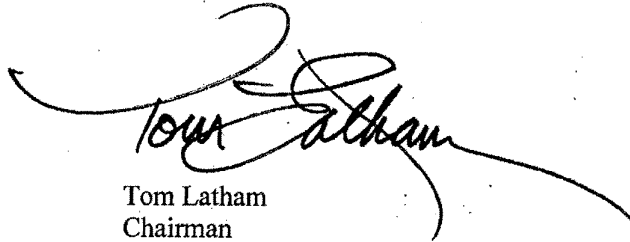
May 2, 2011
Page 2

Uploaded letters and electronic forms must be entered in the database **no later than 6:00 PM on Friday, May 20, 2011**. Compliance with the deadline is essential for us to consider all requests. Group requests must be entered via electronic form by the primary sponsor and **all co-sponsors**. The sponsor should coordinate the data to be entered with all co-sponsors to ensure that database entries are identical. Each Member (sponsor and co-sponsors) must list the (group) request in their prioritized memo, as a part of their priorities.

Thank you for your interest in the programs and activities of the *Subcommittee on Transportation, Housing and Urban Development, and Related Agencies*. If you have any questions or require further information, please contact the Subcommittee staff at **202-225-2141**.

I look forward to working with you throughout the FY 2012 appropriations process.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Latham", with a large, sweeping flourish extending to the right.

Tom Latham
Chairman